I. INVOCATION

II. PLEDGE OF ALLEGIANCE

III. WELCOME AND CALL TO ORDER

(Chairman Hank Henning)

IV. SPEAKERS FROM THE FLOOR

(Each speaker will be allowed three minutes to address the Board. Speakers from the Floor will last for a maximum of 30 minutes.)

V. PRESENTATIONS

A. 2015-190 RECEIVE REPORT REGARDING ANNUAL AUDIT FOR FY2014-2015

Requested Action: Receive Report from Cherry Bekaert, LLP as to results of annual audit for the FY2014-2015

Sponsors: Reid Baker/Eddie Burke

VI. CONSENT AGENDA

A. BUDGET AMENDMENTS
1. **2015-179**  
**DHHS - PUBLIC HEALTH DIVISION BUDGET AMENDMENT: ALIGN UNITED WAY OF GREATER GREENSBORO GRANT FY16**

*Requested Action:* Approve a decrease of $41,186 in Other Revenue and decrease the Health & Human Services - Public Health Division FY2015-16 budget by the same amount in order to align budget to funds awarded from United Way of Greater Greensboro. This decrease is necessary as the funds received are in addition to the initial grant amount that ended June 30, 2015 and are less than initially budgeted. The grant funds support Public Health's Universal Newborn Home Visitation program to vulnerable families.

*Budget Impact:*  
**Budget Ordinance Amendment**  
General Fund  
$41,186 Decrease in Other Revenue  
$41,186 Decrease in Appropriation to Health & Human Services - Public Health  

*Sponsors:* Merle Green

2. **2015-180**  
**DHHS - PUBLIC HEALTH DIVISION BUDGET AMENDMENT: ALIGN BREAST FEEDING PEER COUNSELOR FY16 BUDGET**

*Requested Action:* Approve an increase of $4,884 in Federal/State revenues and increase the Department of Health & Human Services - Public Health Division FY2015-16 budget by the same amount in order to align the County's budget with total funds allocated from the NC Division of Public Health , Women’s and Children’s Health/Nutrition Services Branch for the WIC Breastfeeding Peer Counselor Program.

*Budget Impact:*  
**Budget Ordinance Amendment**  
General Fund  
$4,884 Increase in Federal/State Revenue  
$4,884 Increase in Appropriation to Heath & Human Services - Public Health  

*Sponsors:* Merle Green
3. **2015-181**

DHHS - PUBLIC HEALTH DIVISION BUDGET AMENDMENT: SEXUALLY TRANSMITTED DISEASE (STD) PREVENTION FUNDS

**Requested Action:** Approve an increase of $2,461 in Federal/State Revenues and increase the Department of Health & Human Services - Public Health Division FY2015-16 budget by the same amount in order to reflect actual funds received from the Epidemiology/Communicable Disease Branch of the NC Department of Health & Human Services. Funds will be used to purchase medical supplies to assist in reducing the spread of HIV and other sexually transmitted diseases.

**Budget Impact:**

**Budget Ordinance Amendment**

General Fund
$2,461 Increase in Federal/State Revenues.
$2,461 Increase in Appropriation to Health & Human Services - Public Health

**Sponsors:** Merle Green

4. **2015-182**

DHHS - PUBLIC HEALTH DIVISION BUDGET AMENDMENT: ALIGN FAMILY PLANNING FY16 BUDGET

**Requested Action:** Approve an increase of $13,158 in Federal/State Revenues and increase the Department of Health & Human Services - Public Health Division FY2015-16 budget by the same amount in order to align the budget to the actual total funds allocated from the Division of Public Health, Women’s and Children’s Health - Women’s Health Branch of the NC Department of Health & Human Services. Funds will be used for program supplies and training.

**Budget Impact:**

**Budget Ordinance Amendment**

General Fund
$13,158 Increase in Federal/State Revenue
$13,158 Increase in Appropriation to Health & Human Services - Public Health

**Sponsors:** Merle Green

**B. CONTRACTS**

1. **2015-141**

PURCHASE OF TWENTY-FIVE (25) FLEET VEHICLES FROM APPROVED NC STATE CONTRACTS 070A & 070G

**Requested Action:** Approve the purchase of twenty-five (25) vehicles totaling $484,676 from approved NC State Contract 070A & 070G.

**Budget Impact:** These were approved for replacement in the FY2015-2016 budget.

**Sponsors:** Bonnie Stellfox

**Attachments:** [FY 15-16 purchases for Fleet.xlsx](#)

**C. MISCELLANEOUS**
1. **2015-176** APPROVE THE GUILFORD COUNTY LOCAL EMERGENCY PLANNING COMMITTEE MEMBERSHIP ROSTER FOR CALENDAR YEAR 2016

**Requested Action:** Approve the Guilford County Local Emergency Planning Committee (LEPC) officers and membership roster for the calendar year 2016 per LEPC bylaws.

**Budget Impact:** NO ADDITIONAL COUNTY DOLLARS REQUIRED

**Sponsors:** Jim Albright, Emergency Services

**Attachments:** 2016 LEPC Membership List.pdf

2. **2015-175** REQUEST REFUND OF TAX STAMPS FOR MCDONNELL & ASSOCIATES

**Requested Action:** Approve a refund of $72.00 to McDonnell & Associates for payment of tax stamps per G. S. 105-228.37.

**Budget Impact:** Customer Refunds included in FY2015-2016 Budget.

**Sponsors:** Jeff Thigpen

**Attachments:** GS 105 228 37 Refund Tax Stamps

McDonnell And Associates PA

3. **2015-189** REQUEST REFUND OF TAX STAMPS FOR NELSON LAW FIRM

**Requested Action:** Approve the refund of $61.00 to Nelson Law Firm PLLC for overpayment of tax stamps per GS 105-228.37.

**Budget Impact:** Customer Refunds included in FY 2015-2016 Budget

**Sponsors:** Jeff Thigpen

**Attachments:** GS 105 228 37 Refund Tax Stamps

Nelson Law Firm

4. **2015-177** PROPERTY TAX REBATES AND RELEASES FOR MONTH ENDING OCTOBER 31, 2015

**Requested Action:** Accept and approve property tax rebates and releases for the month ending October 31, 2015.

**Budget Impact:** NO ADDITIONAL COUNTY DOLLARS REQUIRED

**Sponsors:** Ben Chavis

**Attachments:** October 2015 NCVTS Pending Refund Report
October 2015 Rebates & Releases
5. **2015-178**  
**TAX COLLECTION REPORT FOR MONTH ENDING OCTOBER 31, 2015**  
**Requested Action:** Accept and approve the tax collection report for the month ending October 31, 2015.  
**Budget Impact:** NO ADDITIONAL COUNTY DOLLARS REQUIRED  
**Sponsors:** Ben Chavis  
**Attachments:** 401C All Guilford 10-31-15

6. **2015-188**  
**APPROVAL OF MINUTES**  
**Requested Action:** Approve the following sets of meeting minutes:  
06/16/2015- Work Session  
06/18/2015 - Regular Meeting  
**Sponsors:** Robin Keller  
**Attachments:** DMWS 061615  
              dm061815

VII. NEW BUSINESS

1. **2015-186**  
**RECEIVE DRAFT PROPOSAL OF REVISED COUNTY PERSONNEL REGULATIONS**  
**Requested Action:** Receive draft proposal of revised County Personnel Regulations and set work session to discuss proposed changes.  
**Budget Impact:** NO ADDITIONAL COUNTY FUNDS REQUIRED  
**Sponsors:** John Dean

2. **2015-184**  
**ESTABLISH MINIMUM PAY RATE OF $12 PER HOUR OR $24,960 PER YEAR FOR PERMANENT BENEFIT-ELIGIBLE COUNTY POSITIONS**  
**Requested Action:** Establish a minimum pay rate of $12 per hour or $24,960 annually for all permanent benefit-eligible job codes and current employees. Increase the pay rate to $12 per hour or $24,960 annually for any permanent benefit-eligible employee currently making less than $12 per hour effective 11/15/2015. The estimated cost for the remainder of FY 2015-16 is $2,800. The estimated annual cost is $4,400.  
**Budget Impact:** Estimated cost is approximately $2,800 for the remainder of the FY 2015-16 fiscal year based on a start date of 11/15/2015 and $4,400 on an annual basis. Because of salary savings generated from departmental vacancies, no budget amendment is necessary.  
**Sponsors:** Commissioner Carolyn Q. Coleman  
**Attachments:** Estimate of $10 $12 and $15 Minimum Wage

VIII. HEALTH AND HUMAN SERVICES UPDATE
1. **2015-183** DHHS - PUBLIC HEALTH DIVISION UPDATES
   
   **Requested Action:** Review and approve DHHS - Public Health Division updates.
   
   **Sponsors:** Merle Green
   
   **Attachments:**
   - BOC-BOH by Laws and Operating Procedures Nov2015
   - DHHS FY16 Other Grants eff 103115 - updated

2. **2015-191** DHHS - SOCIAL SERVICES DIVISION UPDATES
   
   **Requested Action:** Receive and approve DHHS - Social Services Division updates.
   
   **Sponsors:** Heather Skeens

IX. COMMENTS FROM COMMISSIONERS

X. COMMENTS FROM COUNTY MANAGER

XI. HOLD CLOSED SESSION PURSUANT TO N.C.G.S. §143-318.11 FOR THE PURPOSES OF CONSULTING WITH THE COUNTY ATTORNEY, CONSIDERING A POTENTIAL LOCATION/EXPANSION OF BUSINESS OR INDUSTRY, AND TO REVIEW AND CONSIDER EMPLOYEE CONTRACTS AND EVALUATIONS.

XII. ADJOURN

THE NEXT REGULAR MEETING OF THE GUILFORD COUNTY BOARD OF COMMISSIONERS WILL BE HELD THURSDAY, DECEMBER 3, 2015 AT 5:30PM IN THE COMMISSIONERS MEETING ROOM LOCATED IN THE OLD COUNTY COURTHOUSE 301 W. MARKET STREET, GREENSBORO NC 27401.