I. INVOCATION

II. PLEDGE OF ALLEGIANCE

III. WELCOME AND CALL TO ORDER

(Chairman Jeff Phillips)

IV. SPEAKERS FROM THE FLOOR

(Each speaker will be allowed three minutes to address the Board. Speakers from the Floor will last for a maximum of 30 minutes.)

V. CONSENT AGENDA

A. BUDGET AMENDMENTS

1. 2016-029  DHHS - PUBLIC HEALTH DIVISION: UNITED WAY OF GREATER GREENSBORO GRANT

   Requested Action: Approve an increase of $7,500 in Other Revenues and increase the Department of Health and Human Services - Public Health Division FY2015-16 budget by the same amount to reflect revenues received from United Way of Greater Greensboro Kathleen and Joseph M. Bryan Community Enrichment and Venture Grant.

   Budget Impact: Budget Ordinance Amendment
   General Fund
   $7,500 Increase in Other Revenue
   $7,500 Increase in Appropriation to Health and Human Services - Public Health
   NO ADDITIONAL COUNTY FUNDS REQUIRED

   Sponsors: Merle Green
2. **2016-030**  

**DHHS - PUBLIC HEALTH DIVISION: DELTA DENTAL FOUNDATION GRANT**

*Requested Action:* Approve an increase of $5,000 in Other Revenues and increase the Department of Health and Human Services - Public Health Division FY2015-16 budget by the same amount to reflect revenues received from the Delta Dental Foundation for child dental services.

*Budget Impact:* **Budget Ordinance Amendment**

- General Fund
- $5,000 Increase in Other Revenue
- $5,000 Increase in Appropriation to Health and Human Services - Public Health

**NO ADDITIONAL COUNTY FUNDS REQUIRED**

*Sponsors:* Merle Green

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**B. CONTRACTS**

1. **2016-024**  

**LABORATORY INFORMATION SYSTEM CONTRACT WITH ORCHARD SOFTWARE CORPORATION: DHHS-PUBLIC HEALTH (PH) DIVISION**

*Requested Action:* Approve DHHS-Public Health Laboratory Information System contract with Orchard Software Corporation in the amount of $129,138.00, with first year maintenance free. Following the first year of the contract, the annual maintenance amount will be $15,496.00. The contract will be in effect for thirty-six (36) months and shall continue thereafter until terminated by either party.

*Budget Impact:* Funding is included in the current budget.

**NO ADDITIONAL COUNTY DOLLARS REQUIRED**

*Sponsors:* Merle Green

*Attachments:* [Event 487-Laboratory Information System Contract](#)
2. 2016-032 HEALTHCARE DEPENDENT ELIGIBILITY AUDIT SERVICES CONTRACT WITH SECOVA

**Requested Action:** Approve contract with Secova in substantial form in the amount of $29,000 plus up to $5,000 for reimbursement of postage expenses, for a total contracted amount not to exceed $34,000, to be effective February 2016 for a term of one (1) year.

**Budget Impact:** The $34,000 potentially needed for the audit is available from existing budgeted funds in the health care plan internal services fund.

**NO ADDITIONAL COUNTY FUNDS REQUIRED**

**Sponsors:** John Dean

**Attachments:**
- DEVA Statement of Work 2015_1-4-16
- Secova MSA - Guilford County
- Secova Business Associate Agreement

C. MISCELLANEOUS

1. 2016-025 PROPERTY TAX REBATES AND RELEASES FOR MONTH ENDING DECEMBER 31, 2015

**Requested Action:** Accept and approve property tax rebates and releases for the month ending December 31, 2015.

**Budget Impact:** NO ADDITIONAL COUNTY DOLLARS REQUIRED

**Sponsors:** Ben Chavis

**Attachments:**
- December 2015 NCVTS Pending Refund
- December 2015 Rebates & Releases

2. 2016-027 TAX COLLECTION AND BEVERAGE LICENSE REPORTS MONTH ENDING DECEMBER 31, 2015

**Requested Action:** Accept and approve tax collection and beverage license reports for the month ending December 31, 2015.

**Budget Impact:** NO ADDITIONAL COUNTY DOLLARS REQUIRED

**Sponsors:** Ben Chavis

**Attachments:**
- 401C All Guilford 12-31-15
- Bev 12-31-15 Detail
3. **APPROVE PURCHASE OF THREE (3) F550 CHASSIS FOR EMERGENCY SERVICES**

**Requested Action:** Approve purchase of three (3) Ford F550 Cab/Chassis from North Carolina State Contract 070A from vendor: Piedmont Ford, 412 S. Regional Rd., Greensboro, NC  27409. The three (3) Ford F550 Cab/chassis will be for use by Emergency Services as ambulance chassis. Contract amount for total award is $163,929.00 ($54,643.00 per chassis).

**Budget Impact:** Approved as part of the County Vehicle replacement plan with funding included in FY2015-16 adopted budget.

**NO ADDITIONAL COUNTY FUNDS REQUIRED**

**Sponsors:** Jim Albright

**Attachments:**
- F550 State contract pricing.pdf
- NC P and C 070A Awarded Vendors Pricing.xlsx

4. **MINUTES APPROVAL**

**Requested Action:** Review and approve the following sets of draft meeting minutes:

- 10/22/2015 Work Session
- 12/17/2015 Work Session
- 12/29/2015 Health & Human Services Sub-Committee Meeting
- 01/07/2016 Work Session

**Sponsors:** Robin Keller

**Attachments:**
- dmws102215
- dmws12.17.15.docx
- comHHS 122915
- dmws010716

VI. NEW BUSINESS
1. **2016-009**  
**APPROVE EXTERNAL AUDIT CONTRACT - CHERRY BEKAERT, LLP**

**Requested Action:** Approve extending the contract with Cherry Bekaert, LLP for external audit services for Guilford County for fiscal years 2016 through 2018 with the base amount of $85,500 and an annual increase of the lesser of the CPI (Consumer Price index) increase or 1%. Approve the annual external audit contract for FY2016, as required by the Local Government Commission, in the amount of $85,500.

**Budget Impact:** Funds for the FY2016 proposed amount are included in the FY2016 budget. No additional funds are required.

**Sponsors:** Reid Baker

**Attachments:**  
- Guilford County 3 year proposal letter - 2016  
- Guilford County 2015 Audit Contract  
- Guilford County 2015 Engagement Letter

2. **2016-034**  
**AUDIO/VIDEO RECORDING OF COMMISSIONERS' WORK SESSIONS**

**Requested Action:** Consider and discuss the feasibility of providing audio and/or video recording of Commissioners' Work Sessions.

**Budget Impact:**

- **Option 1:** $2500  
  One time cost - audio only

- **Option 2:** $750.00 per meeting  
  Contracted services with existing equipment in Chambers

- **Option 3a:** $825.00 per meeting  
  Portable audio/video rental

- **Option 3b:** $3,494 plus $250.00 per day for services  
  Portable audio/video purchase of equipment with contracted services

**Sponsors:** Commissioner Coleman/Robin Keller
3. **2016-012**

612 CABLE STREET AND 1300 E. COMMERCE AVENUE - OFFERS FOR PURCHASE OF FORECLOSED PROPERTIES

**Requested Action:** Approve surplus of the following properties: 612 Cable Street, High Point, NC 27260 (Tax Parcel No. 0171717) and 1300 E. Commerce Avenue, High Point, NC 27260 (Tax Parcel No. 0174585); and direct the Clerk to Board to begin the upset bid process.

**Budget Impact:** NO ADDITIONAL COUNTY FUNDS REQUIRED

**Sponsors:** Robert McNiece

**Attachments:** Bids on County Foreclosed Properties 011916

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VII. HEALTH AND HUMAN SERVICES UPDATE

1. **2016-010**

DEPARTMENT OF HEALTH & HUMAN SERVICES (DHHS) - SOCIAL SERVICES DIVISION UPDATES

**Requested Action:** Receive DHHS - Social Services Division updates and approve thirty-seven (37) eligibility positions.

**Budget Impact:** It is anticipated no additional County funds are required in the current fiscal year, however additional funding will be requested for FY2016-2017. DHHS-Social Services believes it can avoid requests for additional County funds during FY2015-2016 by utilizing the following sources of funding: remaining dollars designated to the Vanguard contract, unexpended overtime funds and lapsed salaries.

FY2016-2017 will require approximately $500,000 in additional County dollars to sustain the requested thirty-seven (37) new positions.

**Sponsors:** Heather Skeens

**Attachments:**
- Attachment I: FNS and Medicaid Workload 01-2016
- Attachment II: Copy of EconSVcspositions - MH est1
- Attachment III: DHHS-DSS USDA Letter
- Attachment IV: FNS Timeliness Urban 12-28-15 thru 1-1-16

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VIII. APPOINTMENTS AND REAPPOINTMENTS TO VARIOUS BOARDS AND COMMISSIONS.
1. 2016-026

   APPOINTMENTS TO VARIOUS BOARDS & COMMISSIONS

   Requested Action: Approve listed appointments to various boards and commissions.
   Sponsors: Robin Keller
   Attachments: City-County Insurance Advisory Committee Roster
                 JCowen Application City-County Insurance Advisory Comm
                 JCowen Resume

IX. COMMENTS FROM COMMISSIONERS

X. COMMENTS FROM COUNTY MANAGER

XI. HOLD CLOSED SESSION PURSUANT TO N.C.G.S. §143-318.11 FOR THE PURPOSE OF CONSULTING WITH THE COUNTY ATTORNEY AND TO DISCUSS A PERSONNEL MATTER.

XII. ADJOURN

THE NEXT REGULAR MEETING OF THE GUILFORD COUNTY BOARD OF COMMISSIONERS WILL BE HELD THURSDAY, FEBRUARY 18, 2016 AT 5:30PM IN THE COMMISSIONERS MEETING ROOM, OLD COUNTY COURTHOUSE 301 W. MARKET STREET, GREENSBORO NC 27401.